



Morwenstow Parish Council

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Minutes of the Monthly Parish Council meeting held on Wednesday 15th January 2025; in the Committee Room, at Morwenstow Community Centre.

1.	Attended by: Cllrs. J Hobbs (Chair), J Phipps, K Boundy, N Steer, K Jones, G Worden, J Payne, R Savage, the Clerk – S Rosser & one member of the public.
2.	Apologies for absence were received from: Cllr. Myers & C. Cllr. Tilbey were unable to attend – their apologies were accepted.
3.	Public Participation: A member of the public spoke in support of application PA24/09226 as the applicant. The application was explained and the Council members had the opportunity to ask questions, these were then answered. The member of the public was thanked for attending the meeting and then left.
4.	Disclosures: Item 21 – P5: It was noted that all Cllrs. have an interest as a community building; however, Cllrs. Hobbs, Boundy & Payne have more direct links therefore left the room while discussion took place on this application.
5.	Dispensations: None requested.
6.	The previously circulated minutes of the Monthly Parish Council meeting held on 15 th November 2024 were approved and signed by the Chair.
7.	Matters arising from the minutes and updates – for information only. <i>All addressed within the agenda below.</i>
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey. Cllr Tilbey was not in attendance. A written report is to follow.
9.	<p>Parish Maintenance and Matters for discussion:</p> <ul style="list-style-type: none"> a) Parish maintenance & hedges; <i>the sign at the Playing Fields for Public Toilets was a victim of a recent storm. This is currently stored on site, but needs to be put back in place asap. Davids Lane & associated matters. There is a continued issue of washed-out stone down the lane that is causing problems further down the line. Clerk to raise this again with Oliver Jones with a degree of urgency. There has also been an influx of water to the treatment plant, with the addition of new houses and various works. There is a knock-on affect with this also. Clerk to ascertain contact for South West Water to discuss further. Title deeds have been obtained for the access strip on the parcels of land at Chapel levels. Clerk to follow up with Oliver Jones on the cost repayment for the hedge trimming last year</i> b) To note completed tree log; <i>the tree log was unavailable but the trees have been checked. To be signed at the next meeting.</i> c) To note completed playpark log; & remedial work – <i>the playpark log was checked, signed and retained. A new log is required by Cllr. Savage. The remedial works are still in hand.</i> d) To note completed overall grounds log; <i>checked, signed and retained.</i> e) To note completed outdoor fitness equipment log; <i>checked, signed and retained. Cllr. Hobbs as also looked at the air walker. There is no issue to safety. The paint touch ups need doing asap – Cllr. Payne to do this as soon as practicably possible.</i> f) 'Hawker Country' sign; - <i>update that this is now with JAG signs – a preliminary design is expected for the Feb meeting. On the Facebook account MPC have been tagged in a voting post re a historic Hawker Lamp at Bude Castle. Voting is open until 10/02/2025 – Clerk to share the post to encourage voting.</i>
10.	Health & Well Being Project Update: Project is nearing completion. Much has happened since the November meeting. The pump track is complete and has received really positive feedback and is being utilised by a full variety of users, which was intended. Funding was successful for the retaining wall from Cornwall Council. The Multi use games area (MUGA) is really taking shape. The top coat of tarmac is to be laid and the access track completed. Some further costs have arisen to the sum of £2445.00 + VAT. Voluntary work has also taken place to relieve costs. A grant application has been submitted to the lottery awards for all; to include ancillary items such as goals/tennis/netball posts/storage shed/picnic benches etc. An opening event will be planned in due course when all is in place.

11.	Policy Reviews: These were all reviewed on screen. Councillors proposed to adopt policies as they were, without changes required. Cllr. names are in brackets beside the policy they proposed – all were seconded by the rest of the Council. Code of Conduct (Cllr. Phipps); complaint handling (Cllr. Savage); data protection (Cllr. Payne); health & safety (Cllr. Jones); statement of internal control (Cllr. Savage); website terms and condition of use & Morwenstow Community Centre Wi-Fi (Cllr. Savage).
12.	North Cornwall Community Area Partnership report from the Clerk. Some highlights of the action notes were read by the Clerk – the full report is available online at: https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/north-cornwall/
13.	Parish maintenance quotes requests for 2025: <i>Initial interest was previously shown from the usual parties plus one other. A formal request will now go out for full prices and will be required for the March meeting for appointments.</i> <ul style="list-style-type: none"> • LMP/SWCP – Clerk to pass details of the third party interested to Cllr. Boundy. • Public Toilets & Duckpool Toilets – same requirements as usual. • Aunt Amy’s Garden – quote for 2025 to include two cuts as opposed to one. • Playing Field Maintenance – same requirements as usual.
14.	VE Day Beacon – Thursday 8 th May 2025. Confirmation received from Bruno Peak – will be further details available in April. Certificate of participation has been received already! This will be an event that happens in the life of the new Council. <i>Cllr Savage to speak with both Brian at Middlefields Farm and Will Massingale re the beacon and confirm for the next meeting.</i>
15.	Morwenstow Parish Council website progress to gov.uk. Forms were submitted for this after the last meeting; it doesn’t appear to have progressed much as there is a backlog of lots of Councils doing this at the same time. The £100 funding has now all been allocated; the Clerk cannot confirm whether we have received this yet. We should hear more in the next few weeks. Things are taking longer due to increased applications. Further update for the February meeting.
16.	Responses to surveys from November meeting to be noted. Hedgerow Maintenance – Cllr. Jones; Remote meeting attendance – Cllr Hobbs; Burial & cremation reform – Clerk. <i>A summary of the responses was given and will be retained by the Clerk.</i>
17.	Training available: Number of opportunities within the Training Bulletin – available to all Councillors – see <u>Calendar</u> . <ul style="list-style-type: none"> • Local Council briefing: Planning Reform, revised NPPF and the Call for Sites - Weds 29 January 2025, 4.00-5.15 pm <i>The Clerk attended a CALC election course on Tuesday. The Annual Parish Meeting will need to be a week earlier than usual Wednesday 14th May. This will be publicised and minuted over the course of a few months. Lots more details to follow when available. Ideally the accounts all need to be completed and internal audit complete in time to be signed off at the April meeting while still in the life of the same council. Speakers will be required for the 21st May at the annual open parish meeting.</i>
18.	Annual Clerk performance review. The Clerk left the room for the duration of this item. Notes were taken by Cllr. Phipps. It was agreed that the Clerk performance has been more than satisfactory with all requirements fulfilled. Resolved to raise the salary by one point on the national pay scale from SCP15 to SCP16 as of the new tax year on 6 th April 2025.
19.	Correspondence: <ul style="list-style-type: none"> * Cornwall Council: Corporate Finance; NI & Living wage consultation; Election Fees – Contested £1,933.90 Uncontested £317.28; positive planning; planning consultations & appeal notice; CAP meeting details; Town & Parish Council Newsletter; Streetworks, CIOS Goodgrowth, * Cornwall ALC & NALC - various * Bruno Peek – VE Day celebrations certificate * Morwenstow Community Centre Committee – planning notice * Marazion Town Council re Planning dept * H & WB Project various * Kilkhampton Parish Council re Duckpool * Bell Geospace – Ground survey * Website – various emails * Newsletters and updates from Information Commissioners Office; HMRC; Rural Service Network; South West Coast Path; Volunteer Cornwall, NHS Cornwall & IoS +ICB, Clean Cornwall,

	National Landscape, Planning Portal, * Parishioner emails re: planning conditions & planning documentation.																																				
20.	<p>Finances:</p> <p>The accounting spreadsheet had been distributed to Councillors prior to the meeting. All payments were agreed as per the schedule. The invoices were checked and initialled by Cllr. Hobbs, the cheques were signed and initialled by Cllrs. Boundy & Phipps. Cllrs. Payne & Worden checked and signed the bank statements.</p> <p><i>Invoices paid were as follows:</i></p> <p>November: Aquiss – Broadband: £32.00; Angel Trails – Pump track final payment: £23,571.00; Michael Vanstone Plant Hire - MUGA final instalment: £48,300.00.</p> <p>December: Aquiss – Broadband: £32.00; Michael Vanstone Plant Hire – Retaining wall: £10,476.00; Parish Magazine Printing – Hamlets: £54.03; TEEC – Website supply: £230.39 Chadds – Paper towels: £20.40; D&I Bridgman – fencing materials: £249.86; Mrs S Rosser – Clerk salary + expenses Oct – Dec: £2,062.99; Harod Sport – Tennis & Netball sockets: £207.84; South West Steel Construction – Basketball sockets: £69.60; Zurich – additional insurance: £355.75; CALC – training course J Hobbs: £36.00; Mrs S Francis – Public Toilets maintenance: £335.06;</p> <p>Grants: Morwenstow Community Centre Committee – Senior Citizens Party Grant: £250.00; Woodford Methodist Church – Grant: £125.00; Morwenstow Methodist Church – Grant: £125.00; Morwenstow Parochial Church – Grant: £250.00; Cornwall Air Ambulance – Grant: £250.00; Holsworthy Rural Transport – Grant year 3 of 3: £250.</p> <table><tr><td colspan="2">Bank reconciliation at 30th November 2024</td><td colspan="2">Bank reconciliation at 31st December 2024</td></tr><tr><td>Balance as at 31/10/2024</td><td>- £ 82,236.60</td><td>Balance as at 30/11/2024</td><td>- £ 81,721.47</td></tr><tr><td>Plus income:</td><td>- £ 0.00</td><td>Plus income: HMRC repay/MFC/National Trust/Interest</td><td>- £ 13,614.62</td></tr><tr><td>Less expenditure</td><td>- £ 515.13</td><td>Less expenditure</td><td>- £ 76,762.94</td></tr><tr><td>Balance as at 30/11/2024</td><td>- £ 81,721.47</td><td>Balance as at 31/12/2024</td><td>- £ 18,573.15</td></tr><tr><td>Bank statement as at 30/11/2024</td><td>- £ 81,721.47</td><td>Bank statement as at 31/12/2024</td><td>- £ 18,573.15</td></tr><tr><td>Less outstanding payments</td><td>- £ 4,859.94</td><td>Less outstanding payments</td><td>- £ 0.00</td></tr><tr><td>Business reserve balance as at 31/10/2024</td><td>- £ 298.45</td><td>Business reserve balance as at 31/12/2024</td><td>- £ 311.04</td></tr><tr><td><i>Total funds held as at 30/11/2024</i></td><td><i>- £ 77,159.98</i></td><td><i>Total funds held as at 31/12/2024</i></td><td><i>- £ 18,884.19</i></td></tr></table>	Bank reconciliation at 30th November 2024		Bank reconciliation at 31st December 2024		Balance as at 31/10/2024	- £ 82,236.60	Balance as at 30/11/2024	- £ 81,721.47	Plus income:	- £ 0.00	Plus income: HMRC repay/MFC/National Trust/Interest	- £ 13,614.62	Less expenditure	- £ 515.13	Less expenditure	- £ 76,762.94	Balance as at 30/11/2024	- £ 81,721.47	Balance as at 31/12/2024	- £ 18,573.15	Bank statement as at 30/11/2024	- £ 81,721.47	Bank statement as at 31/12/2024	- £ 18,573.15	Less outstanding payments	- £ 4,859.94	Less outstanding payments	- £ 0.00	Business reserve balance as at 31/10/2024	- £ 298.45	Business reserve balance as at 31/12/2024	- £ 311.04	<i>Total funds held as at 30/11/2024</i>	<i>- £ 77,159.98</i>	<i>Total funds held as at 31/12/2024</i>	<i>- £ 18,884.19</i>
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21.	<p>Planning:</p> <p>Planning Partnership: Update from Cllr. Worden <u>if available</u>. Not at present.</p> <p><i>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</i></p> <p>P1 - PA24/08705 Proposed detached workshop/garage. East Gooseham Farm Morwenstow Bude Cornwall EX23 9PG MPC Comments: Morwenstow Parish Council have no objections to the proposal.</p> <p>P2 - PA24/08706 Listed Building Consent for proposed detached workshop /garage. East Gooseham Farm Morwenstow Bude Cornwall EX23 9PG MPC Comments: Morwenstow Parish Council have no objections to the proposal.</p> <p>P3 - PA24/07400 Proposed Agricultural Shed and formation of new access. Stursdon Farm Coombe Valley Bude Cornwall EX23 9HU MPC Comments: Morwenstow Parish Council have no objections, but would welcome any screening that could be included.</p> <p>P4 - PA24/09226 Change of use to retirement livery, equestrian use, proposed field shelter, temporary rural/equestrian worker's dwelling, formation of new parking area and associated works. Land West Of Valley View Morwenstow Bude Cornwall MPC Comments: Morwenstow Parish Council now feel able to support this application; with having viewed the County Land Agents report.</p> <p>P5 - PA24/09154 Part conversion of store and extension to form new lobby and toilet facilities. Community Centre Shop Morwenstow Bude Cornwall EX23 9SL MPC Comments: Morwenstow Parish Council have no objections to the plans; but feel that the internal configuration could be better utilized if a cohesive approach had been taken. This could benefit all users of the Community Centre, for the best outcome.</p> <p>No further applications were discussed.</p>																																				

	<p>Discussion took place regarding the need for the Clerk and a representative of the Council to meet with Simon Finn in the near future. There are a few things that need clarification such as leases between the Council and groups in the Parish; and Parish Greens that will require applications for absolute title after 2nd April 2025. <i>Resolved for the Clerk & the Vice-Chair to arrange a meeting.</i></p> <p>Enforcement updates – Static caravan now removed from Woolley lay-by. Cornwall Cllr. Tilbey has received notification of an alleged breach on land south west of Brook farm by Cornwall Council.</p> <p>For information only:</p> <ul style="list-style-type: none"> • <i>Awaiting decision:</i> PA24/07848 Single Storey Annexe Land At Hawkers Drive Morwenstow Bude Cornwall EX23 9FF PA24/07854 Part two storey and single storey rear extensions 2 Jacques Cottages Shop Morwenstow Bude Cornwall EX23 9SH PA24/08201 non-material amendment in relation to decision notice PA23/08701 dated 21/12/2023, namely 1) Amendments to fenestration on east elevation of dwelling. 2) Amendments to fenestration on north elevation of garage. Lowena Woodford Bude Cornwall EX23 9JD • <i>Cornwall Council Decision Approved/Withdrawn/Refused: None</i> PA24/04836 Change of use to retirement livery, equestrian use, proposed field shelter, rural/equestrian worker's dwelling, formation of new parking area and associated works Land North West of Valley View Morwenstow Bude Cornwall <i>WITHDRAWN resubmitted under P4 above.</i> <p><i>Pre-Application Advice in process/given:</i> PA24/01367/PREAPP Pre-application advice for the addition of an air source heat pump to provide space heating and DHW supply. Eastaway Manor Morwenstow Bude Cornwall EX23 9JQ PA24/01318/PREAPP Pre-application advice for proposed dwelling in lieu of Class Q approved barn conversion. Land North of Brownspitt Farm Gooseham Bude Cornwall EX23 9PH</p> <p><i>Appeal in progress:</i> 24/00205/REF The erection of an agricultural storage shed. Land At Shop Bude EX23 9SQ</p>
22.	Date of next monthly meeting – Wednesday 19th February 2025 ; <i>unless a planning meeting is required before that.</i>

With there being no further business – the Chairman closed the meeting at 2130.